

Clifton Village Community Association Meeting

Annual General Meeting 2019

Monday 2nd September 2019

7.30pm The Black Horse

Present: Andrew Russell, Jason Carlton, Julie Farey, Chris Houlihan, Allison Rushton, Rachel Wilkie, Janet Stanley

Apologies: Councillor Scott Benton, Councillor Howard Blagborough, Adrian Frearson, Helen Lever, Rachael Marshall, John Newton, Margaret Newton, Anne Greta Rushworth, Stephen Rushworth, David Smith, Joff Ward

Meeting notes:

1. Andrew welcomed everyone to the 2019 CVCA AGM.
2. Apologies as listed above.
3. Ken Speake has chosen to resign from the committee. Janet will send a thank you card.
4. Election of Officers: Joff sent his apologies and stated that he wants to stand down from Deputy Chairperson. Janet to clarify with Joff if he wishes to remain on the committee. (Joff has now confirmed he wishes to remain on CVCA committee).

President – David Smith - Nominated by Andrew Russell, seconded by Chris Houlihan. (Janet has since confirmed this with David)

Chairperson – Andrew Russell – Nominated by Chris Houlihan, seconded by Allison Rushton

Deputy Chairperson – Allison Rushton – Nominated by Jason Carlton, seconded by Janet Stanley

Treasurer – Michael Cresey – Nominated by Janet Stanley, seconded by Jason Carlton

Secretary – Janet Stanley - Nominated by Andrew Russell, seconded by Jason Carlton

All others present and those who had sent apologies were welcomed as members of the committee.

A discussion about committee membership led to Andrew proposing that members of the CVCA committee, the CVCA Scarecrow Festival sub- committee and the CVCA Play Area sub-committee should attend a minimum of three meetings per year across any of the three committees in order to remain as a CVCA member and receive copies of notes from the CVCA meetings. Seconded by Julie Farey.

Meeting notes will be posted on the CVCA website.

Janet will email all members who did not attend the AGM or send their apologies to make them aware of this.

Jason will provide attendance sheets for the Chairs/Secretaries of the CVCA committee and the two sub-committees, starting with tonight's meeting.

It was reiterated that committee members can be co-opted at any point during the year.

5. The 2018 minutes were agreed as a correct record of the 2018 AGM. There were no matters arising.

Proposed: Andrew Russell seconded: Chris Houlihan

6. Agreement on proposal to amend the constitution:

Constitution Point 6 – the AGM will take place in September

Proposed - Janet Stanley, seconded by Chris Houlihan

Janet will make the amendment and forward to Jason for the website.

7. Statement of accounts from the treasurer for the financial year 01.06.18 – 31.05.19

Yorkshire Bank Account - £ 2598.20

Virgin Deposit account - £ 9358.51

Cash balance from 2018 Festival - £ 320.52

Total £12277.23

Since 01.06.19:

Income -Festival (for Park Play Area) £4,014.23 and £500 CMBC grant towards the defibrillator.

Andrew thanked Michael for preparing the annual accounts. Andrew also requests a current balance at the next meeting.

The CVCA Committee members present at the AGM again confirmed the CVCA's approval for internet banking for the CVCA accounts and hopefully it will be easier for the Treasurer to manage.

As Gail Crisp has left the village, a cheque signatory to replace Gail is required. It was agreed to ask Margaret Newton as she has been very helpful with the finances for the festival. (Margaret has since confirmed that she will be pleased to do this).

In the CVCA constitution it states that at the AGM, the CVCA should appoint auditor(s). Janet also stated that she had been asked for audited accounts when applying for grants. This was discussed and Rachel said she would ask Lindsay Wilkie (a qualified chartered accountant) to be auditor. (Lindsay has since confirmed he will be happy to act as auditor for the CVCA).

8. The Chair presented a report of events since the last AGM:

The Community kiosk was opened on 04.11.18. A Ward Forum Grant for £500 has been granted towards a defibrillator which should be installed soon.

Financial support (£2220) was donated to the Clifton Neighbourhood Forum under the objects of the Association - "the furtherance of community life within the village for all of those residents there and also the preservation of the existence and future environment of the village".

The Clifton Clean-up was a successful event, following the initial postponement due to severe weather.

The refurbishment of the Clifton Memorial Park railings has vastly improved the area – paid from a CMBC grant and the CVCA.

Scarecrow Festival Weekend – The Chair thanked Rachel and the new Scarecrow Festival sub-committee for their enthusiasm, time and effort in ensuring such a successful weekend. It is appreciated how new members had all got heavily involved and made a massive contribution to the success of the event.

Andrew thanked Janet for the progress with the defibrillator, completion of the railings and pursuing the refurbishment of the park play area with the sub-committee, including two new 'litter/dog poo waste accepted' bins.

Rachel, Chair of the Scarecrow festival sub-committee presented a report (attached).

Janet, Chair of the Park Play Area sub-committee presented a report (attached).

9. AOB

When Helen sent her apologies she wanted to pass on her massive thanks for the use of the marquee on the Thursday evening. She also wants to say that she brought forward the start of the disco so it could finish in time for the next event due to start at 6.30- which allowed very little time for clearing up and collection of children.

10. Dates of next AGM – Monday 14th September 2020

The October 2020 meeting will be Monday, 19th October 2020 after which we will revert to the last Monday in the month with some possible amendments for holiday periods etc.